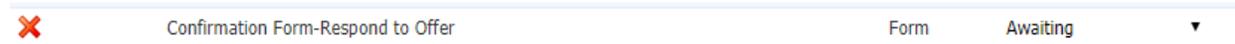


Expiring Offers

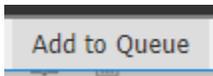
If an applicant has not accepted their offer within the program's time limit, it is possible to expire the offer by moving the application to the Expired Offer bin.

1. Outstanding offers can be located through the 'Admit w/o Response' template query or by the outstanding checklist item.



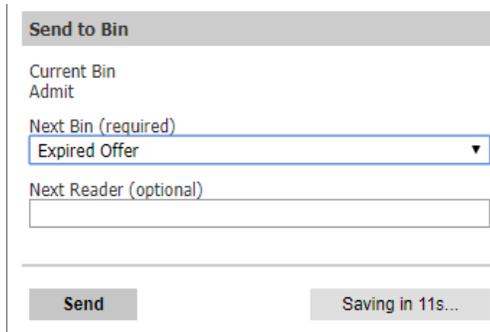
Confirmation Form-Respond to Offer Form Awaiting ▼

2. Add the application to your queue in Reader.



Add to Queue

3. Choose a Next Bin of Expired Offer.



Send to Bin

Current Bin
Admit

Next Bin (required)
Expired Offer ▼

Next Reader (optional)

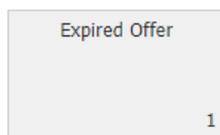
Send Saving in 11s...

4. Click Send. Any matriculation fee, confirmation form or offers will no longer be visible on the status page, but the following notice will.

Expired Offer

The offer of admission for this application has expired. Please contact your program with any questions.

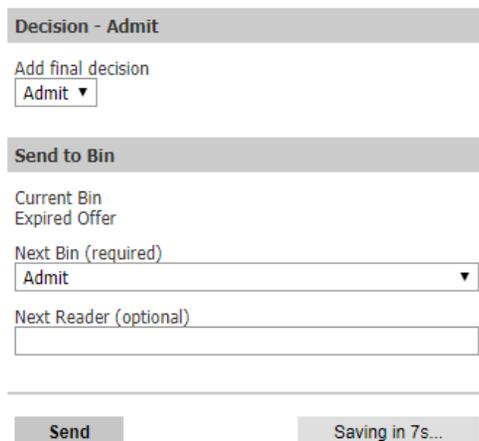
5. If the program decides to extend the deadline, navigate to the Expired Offer bin.



Expired Offer

1

6. Add the application to your queue and move it back to the previous bin.



Decision - Admit

Add final decision
Admit ▼

Send to Bin

Current Bin
Expired Offer

Next Bin (required)
Admit ▼

Next Reader (optional)

Send Saving in 7s...